

**FINANCIAL ASSISTANCE PROGRAM (FAP)
City of Plano Parks and Recreation Department**

The Plano Parks and Recreation Department offers financial assistance for those who reside in the City of Plano.

Financial assistance is available for annual tennis passes, memberships, and most recreation courses. Pool rentals and birthday parties are **not** eligible for discounts. **To receive the discount, you must be approved for the program before signing up for classes or purchasing a membership.** Fees for supplies or contractual obligations are not discounted. Please call to verify the Financial Assistance Program (FAP) price prior to registering or view program prices on-line at the following address: www.planoparks.org, then click Plano Recreation Catalog or click here.

To apply for financial assistance, complete the attached application (Print legibly), sign it, and return it along with current proof of Plano residency (utility bill), a complete copy of your current income tax return, current W2/1099 form, current documentation (actual award letters) showing all income such as child support, SSI, food stamps, etc. that you receive, and a current pay check stub showing GROSS income to:

**Plano Parks and Recreation Department
Attn: Robin Horton
5901 Los Rios Blvd, Plano, TX 75074
972-941-7256 (phone)**

You may apply by drop-off at the above address or by mail to P.O. Box 860358, Plano, TX 75086-0358

Application Procedure

- A. Please complete the following information as indicated on the application including:
 - 1. Names and ages of all family members who live in your household. Family is defined as parent/guardian and legal dependents that live in the same household. Dependents must be listed on your income tax return.
 - 2. Total monthly gross income for **all household members**, before all deductions for taxes, social security, etc.
 - 3. Signature of the applicant with their home address and phone number.
- B. Completed applications, along with all documentation listed above, must be filed with the Parks and Recreation Department for consideration.
- C. Applicants will be notified of approval or denial no more than 14 business days from the time the application is received, provided all required information is included.
- D. After approval, you will qualify for a 50% discount on memberships and most, but not all, classes. Class supplies, certain fees and contractual obligations are not discounted.
- E. Pool rentals and birthday parties are not eligible for discounts.
- F. Memberships and classes purchased prior to approval are not retroactive and will not be discounted or refunded.
- G. Approved applicants may register for classes at all registration locations and during regular registration times.
- H. Households with incomes not exceeding the family size and income specified below are eligible for financial assistance.

Household Income Eligibility 2019-2020 (Effective July 1, 2019 to June 30, 2020)

Family Size	Yearly	Family Size	Yearly
1 member	\$23,107	5 members	\$55,815
2 members	\$31,284	6 members	\$63,992
3 members	\$39,461	7 members	\$72,169
4 members	\$47,638	8 members	\$80,346

Note: Based on PISD Reduced Lunch Program Figures

Each additional family member add + \$8,177

- I. All reported income information may be checked by Plano Parks and Recreation or other officials at any time. **All applicants must submit current copy of tax return statement along with the most recent W2/1099 form(s).**
- J. If applicants are not eligible but later have a decrease in household income or have an increase in family size, applicants may re-apply at that time.
- K. It is solely the responsibility of the applicant to satisfactorily demonstrate financial need.
- L. No applicant will be discriminated against because of race, sex, color, national origin, or disabilities.
- M. All information provided will be handled confidentially and used only for eligibility determination and data verification.
- N. **All Financial Assistance Program approvals will expire April 1, of each year.** Approved applicants must re-file their application annually. Forms can be submitted as early as mid-March when re-applying.

**Application for Financial Assistance Program (FAP)
City of Plano Parks and Recreation Department**

Print the names and ages of all family members and individuals who live in your household. Next, list the total Gross income (before all deductions or adjustments) for all family members who live in your household. Everyone listed must show proof of income or be listed as a legal dependent on your income tax.

<u>Name</u>	<u>Age</u>	<u>Date of Birth</u>	<u>Gender</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Household Monthly Income /Provide verification of each

Total Household Members _____

- Gross Wages _____
- SSI/Disability _____
- Food Stamps _____
- Unemployment _____
- Child Support/Alimony _____
- Pension/Retirement _____
- Investments/Trust Fund _____
- Other _____

Total Gross Household Monthly Income \$ _____ X 12 = \$ _____ Gross Household Yearly Income

I understand that all of the above information is true and correct and that all income is reported. I understand that this information is being given for receipt of the Plano Parks and Recreation Department's Financial Assistance Program that city officials may verify the information on this application, and that deliberate misrepresentation of the information will disqualify me immediately from this program.

By my signature, I acknowledge that it is a criminal offense to make willful false statements or misrepresentations to any department or agency of the United States government, including its agents, as to any matter within its jurisdiction. (Section 1001 of Title 18, U.S.C.S.)

Signature (applicant must be an adult)

Date

Address _____

City _____ **State** _____ **Zip** _____

Phone (h) _____ **Phone (c)** _____ **Email** _____

For Agency Use: Date Application Form Received _____ Approved Denied

Date Notified _____