

**DOWNTOWN PLANO PUBLIC IMPROVEMENT DISTRICT  
MANAGEMENT COMMITTEE  
MINUTES**

**July 09, 2019**

**Members Present**

Bonnie Shea, Chair    Sean Teele  
Misty Miller         Carolyn Snow  
Mathew Stewart

**Members Absent**

Michael Wells  
Lianna Cabezuela  
Sara Salazar  
Mirna Lynch  
Monica Crider  
Ron Pierce, Vice-Chair

**Staff**

Jack Carr, Deputy City Manager  
Michelle D’Andrea, Assistant City Attorney  
Peter Braster, Director of Special Projects  
Monica Martinez, Admin. Asst. to DCM

**Other Attendees**

Zane King, Executive Director of Historic Downtown Plano Association (HDPa)

**Call to Order**

Chair Bonnie Shea called the meeting to order at 4:32 PM in the Executive Conference Room, suite 355, at the Plano Municipal Center, 1520 K Avenue. A quorum was present.

**Public Comments**

None

**Agenda Item #3 – Approval of Minutes for the May 14, 2019 Meeting**

Ms. Snow made a motion to approve the minutes. The motion was seconded by Ms. Miller. The motion was approved by unanimous vote.

**Agenda Item #4 – Reports from Historic Downtown Plano Association (HDPa) and City of Plano on PID Funded Activities**

Ms. Shea reviewed financial reports for the HDPa. The PID’s YTD G/L report, allocation to buckets, and the balance sheet (including both HDPa and PID) were also reviewed and discussed.

**Agenda Item #5 – Approval of Invoice(s) Exceeding \$5,000, as related to marketing/advertising and event expenses arising from Chips, ArtFest, Night Out on 15<sup>th</sup>, Movies in the Park and Steinfest**

Ms. Shea stated there was an invoice from ArtFest from Entertainment Services – CAT Rental Power in the amount of \$7,322.50. Mr. Stewart moved to approve the invoice and Mr. Teele seconded the motion. The motion was approved by unanimous vote.

**Agenda Item #6 – Discussion of PID Advertising and Marketing**

Mr. Shea reported renewals for JS Designs. More information at the next meeting.

**Agenda Item #7 – Update on Pedestrian Breezeway**

Mr. Pierce said he had one more meeting and would update the group with his findings.

**Agenda Item #8 – Discussion on PID Boundary Expansion**


Mr. Braster said the letters would be mailed Aug/Sept. He would bring letter samples to the next meeting.

**Agenda Item #9 - Items for Future Discussion**

There were no new items for future discussion.

**Agenda Item #10 – Adjourn**

The meeting adjourned at 4:50 PM.



Bonnie Shea, Chair