

**CULTURAL AFFAIRS COMMISSION  
PLANO MUNICIPAL CENTER  
1520 K Avenue  
Training Room A  
Thursday, February 6, 2020 at 6:00 p.m.**



<b>Item NO.</b>	<b>EXPLANATION</b>
	Notice is hereby given that the Cultural Affairs Commission will meet in Regular Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:
<b>1</b>	Call to Order/Pledge of Allegiance
<b>2</b>	Approval of Minutes from the January 9, 2020 Cultural Affairs Commission Meeting
<b>3</b>	Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)
<b>4</b>	Reports from Grants Recipients (limit to 3 minutes per speaker/organization)
<b>5</b>	Reports from Commissioners on Events Attended
<b>6</b>	Report from Cultural Affairs Commission Sub-Committee
<b>7</b>	Report from Staff Liaison
<b>8</b>	Discussion of and Possible Action on FY 2020-21 Arts & Events Grants Applications
<b>9</b>	Items for Future Discussion/Action
<b>10</b>	Adjournment

**Council Liaisons:** Mayor Pro Tem Rick Smith and Council Member Maria Tu

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling Raini Layne at (972) 941-5154.

**CULTURAL AFFAIRS COMMISSION  
MEETING MINUTES  
January 9, 2020**

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**COMMISSIONERS PRESENT**

Courtney Hitt  
Chris Downs  
Rebecca Anderson  
Liane Tsai  
Misty Hoyt  
Fabian Gordon

**STAFF ABSENT**

Tara Munjee

**COUNCIL & STAFF PRESENT**

Raini M. Layne, Sr. Budget Analyst and Cultural Affairs Commission Liaison  
Jennifer Knox-Walker, Assistant City Attorney

The Cultural Affairs Commission meeting was called to order by Chairperson Hitt at 6:00 p.m. Thursday, January 9, 2020.

Chairperson Hitt led the group in reciting the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Pending edits, a motion to approve the minutes of the December 5, 2019 Cultural Affairs Commission Regular Meeting was made by Commissioner Gordon and seconded by Vice Chairperson Downs. The motion passed 6-0.

**AGENDA ITEM NO. 3: COMMENTS OF PUBLIC INTEREST**

Commissioner Hoyt made the general suggestion to organizations to extend shows into the weekend instead of producing a Thursday only event which will sell out.

**AGENDA ITEM NO. 4: REPORTS FROM GRANT RECIPIENTS**

- Plano Balloon Festival – Jo Via reported on their new title sponsor, Central Market and on their goal to add beer and wine to the 2020 event.
- ArtCentre of Plano – Suzy Jones reported on their Saturday board retreat; the continuation of successful brown bag lectures; and on the upcoming opening of an exhibit by the Plano Art Association.
- Plano Art Association – Jan Leek reported on their December inspirational speaker and on their upcoming show at ArtCentre of Plano, award ceremony, and members art show.

- Plano Children's Theatre dba North Texas Performing Arts – Sara Akers reported on upcoming repertory shows and auditions, and on North Texas Giving Day.
- Chamberlain Ballet – Trudy Hale reported on recent performances, including North Park Mall; master classes; presenting two new contemporary pieces in February; performances with special needs students; and a father-daughter dance.
- Plano Community Band – Denise Guilbert reported that March 2, 2020 would be their next performance and they would be partnering with City of McKinney middle school students on performances.
- Art & Drama Centre Theatre – Shawn Grange reported on the closing of their last show; getting ready of the next show; and on the upcoming Murder Mystery set to open in the next few months.
- Plano Metropolitan Ballet – Jennifer Denton reported on the success of their fairy tale ballet which included visible appreciation from audience and a performance for special education performers; and on their other upcoming shows.
- Asia Fest – Nasima Chowdhury reported on the upcoming event on the first Saturday in May; handed out passes for the upcoming Asian Arts Exhibit kickoff; and on their attracting international performers for the 2020 event.
- Plano Symphony Orchestra – Robert Reed reported on dates for upcoming shows including auditions and collaborations with other groups; award winning performances; sold out shows; and that the most recent Home for the Holidays performance was their most successful to date.
- Children's Chorus of Collin County – Janie Oliver reported that their holiday season kick-off went well; they are looking for another performance opportunity in Plano; and collaborations with North Texas Children's Choir.
- North Texas Children's Choir – Ann Smith reported on their Christmas concert which included gospel music; on their performance at Plano West High School; collaboration with the Women's Chorus of Dallas at the Myerson; touring Europe in June 2020, beginning in Vienna; they are working on their 2020 program; and reminded Commissioners to request their tickets as early as possible.

#### **AGENDA ITEM NO. 5: REPORTS FROM COMMISSIONERS ON EVENTS ATTENDED**

- Commissioner Hoyt reported on her attendance Dickens in Downtown Plano produced by the City Of Plano, Plano Stages Department; brown bag lunch and artist discussion and Embracing Art: 6 Visionary Women at ArtCentre of Plano; Burlesque Nutcracker presented by The Beulaville Baptist Book Club of Addison; Lantern Light at Heritage Farmstead; *Tom Terrific and the Missing New Year's Baby* produced by Art Centre Theatre; and the window display contest presented by Historic Downtown Plano Association in downtown Plano.
- Commissioner Tsai reported on her attendance Home for the holidays performed by Plano Symphony Orchestra and presented at Frisco High School; Shouting Down a Quiet Life produced by Rover Dramawerks; *Scrooge!* Produced by the North Texas Performing Arts Repertory at Courtyard Theatre; and Peace on Earth performed by Children's Chorus of Collin County at Park Cities Baptist Church.
- Commissioner Anderson reported on her attendance at Dickens in Downtown Plano produced by the City Of Plano, Plano Stages Department.

- Vice Chairperson Downs reported on her attendance at *Scrooge!* Produced by the North Texas Performing Arts Repertory at Courtyard Theatre.
- Chairperson Hitt reported on her attendance at the Neighborhood Arts Collective Meet and Embracing Art: 6 Visionary Women at ArtCentre of Plano.

**AGENDA ITEM NO. 6: DISCUSSION OF AND POSSIBLE ACTION ON ITEMS FOR 2019-20 SUBCOMMITTEE REVIEW**

Staff Liaison Layne noted that the Small Arts Application is currently under revision by the 2019-20 Commission Subcommittee; The Commissioner Training Packet is a working draft and would be revised at the end of the year with input from Commissioners; in past years, the Commissioner Report had been recommended for revision for use by Commissioners in addition to its use by the Staff Liaison; and Commissioners are encouraged to send recommendations to Staff Liaison Layne or the Subcommittee Chair, Commission Vice Chairperson Downs.

**AGENDA ITEM NO. 7: REPORT FROM CULTURAL AFFAIRS COMMISSION SUBCOMMITTEE**

Vice Chairperson Downs reported that the 2019-20 Cultural Affairs Commission Subcommittee has met and is currently revising the questions and scoring on the Small Arts Grant, bringing applicant questions and Commissioner scoring questions into alignment much like the 2018-19 Subcommittee revised the Major Arts & Events application and scoring questions, and they are on track to present these changes at the February 2020 Cultural Affairs Commission meeting.

**AGENDA ITEM NO. 8: REPORT FROM STAFF LIAISON**

Staff Liaison Layne noted that FY 2019-20 Major Arts first quarter reports are due on by January 31, 2020; a report deadline reminder email would be sent to the awarded organizations; and FY 20-21 grant application training is scheduled for February 25, 2020 in Training Room A at Municipal Center.

**AGENDA ITEM NO. 9: ITEMS FOR FUTURE DISCUSSION/ACTION**

There being no further discussion, a motion to adjourn at 6:57 p.m. was made by Commissioner Anderson and seconded by Commissioner Downs. The motion passed 6-0.

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Cultural Affairs Chairperson