

**CULTURAL AFFAIRS COMMISSION
 PLANO MUNICIPAL CENTER
 1520 K Avenue
 Training Room A
 Thursday, July 19, 2018, 6:00 p.m.**



Item NO.	EXPLANATION
	<p>Notice is hereby given that the Cultural Affairs Commission will meet in Special Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:</p>
1	Call to Order/Pledge of Allegiance
2	Approval of Minutes from the July 5, 2018 Cultural Affairs Commission Meeting
3	<p>Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)</p>
4	Reports from Grants Recipients (limit to 3 minutes per speaker/organization)
5	<p>Review of Commission’s Funding Recommendation Presentation to City Council on Thursday, August 2, 2018</p> <ul style="list-style-type: none"> a. Review Commission Activity During FY 2017-18 b. Review Commission Goals for FY 2018-19
6	Items for Future Discussion/Action
7	Adjournment

Council Liaisons: Mayor Pro Tem Ron Kelley and Council Member Rick Grady

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the Commission Liaison at (972) 941-5154.

**CULTURAL AFFAIRS COMMISSION
MEETING MINUTES
July 5, 2018**

COMMISSIONERS PRESENT

Tom Venner, Chair
Janelle Twyford-Silvis
Sharon Hirsch
Courtney Hitt
Rebecca Anderson
Chris Downs

COUNCIL & STAFF PRESENT

Jennifer Knox-Walker, Assistant City Attorney
Raini Layne, Sr. Budget Analyst & Cultural Affairs Commission Staff Liaison

The Cultural Affairs Commission meeting was called to order by Chairperson Venner at 6 p.m. Thursday, July 5, 2018

Chairperson Venner led the group in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES

A motion to approve the minutes of the June 2, 2018 Cultural Affairs Commission Regular Meeting was made by Commissioner Twyford-Silvis and seconded by Commissioner Downs. The motion passed 6-0.

AGENDA ITEM NO. 3: COMMENTS OF PUBLIC INTEREST

Staff Liaison Layne reported that Vice Chair McInnis would be stepping down from the Commission due to a career change and that new Commissioner Liaison Assignments would be forthcoming from Chairperson Venner.

AGENDA ITEM NO. 4: REPORTS FROM GRANT RECIPIENTS

- Plano Metropolitan Ballet - Giselle Devillier reported on upcoming shows.
- Plano International Festival - Graciela Katzer provided handouts to the Commissioners and announced the upcoming film screening date.
- Art & Drama Centre Theatre - Jamie Jamison announced upcoming shows. Also in attendance supporting Art & Drama Centre Theatre was Cathy Feldman.
- Children's Chorus of Colin County - Michael Demotte reviewed recent show attendance and announced upcoming shows
- 'Neath the Wreath - Heather Webb reported that they were assessing how they review vendors.
- Chamberlain Performing Arts - Karen Davis announced their current focus on outreach and their finishing summer classes.
- Plano Symphony Orchestra - Robert Reed reported on their collaboration with other arts

groups and the Plano Library System, as well as high audience engagement. Also in Attendance supporting Plano Symphony Orchestra was Kaitlin Einkauf.

- Asia Fest - Feroz Alpawalla announced that their May 5th event was exceptionally well-attended and that their storage unit was broken into and marketing media stolen.
- Plano Children’s Theatre - Sara Akers reviewed events at Willow Bend which included the Mayor’s involvement. Mike Mazur reported on their collaboration with Southern Methodist University and Plano Independent School District. Also in attendance in support of Plano Children’s Theatre was Mike Mazur and Cutis Gittingor.
- ArtCentre of Plano - Sue Oldham reported on their upcoming Gala.
- Dallas Asian American Youth Orchestra - Nien Hsu reported on their international trip and on recent performances.

AGENDA ITEM 5: REPORTS FROM COMMISSIONERS ON EVENTS ATTENDED

- Commissioner Downs reported on her attendance at Plano ArtFest at Haggard Park.
- Commissioner Anderson reported on her attendance at Plano Children’s Theatre’s *Joseph & The Amazing Technicolor Dreamcoat at Courtyard Theatre*; Asia Fest ’18 at Haggard Park; Chamberlain Ballet’s *Peter & the Wolf* at the Charles W. Eiseman Center for Performing Arts; and Plano Library System’s Bookmark Art Contest at Harrington Library.
- Commissioner Hitt reported on her attendance at Dallas Asian American Youth Orchestra’s Season Finale Concert at Moody Performance Hall in Dallas, Texas; Plano ArtFest at Haggard Park; and on Children’s Chorus of Collin County’s *Oh, the Places You’ll Go* at the Charles W. Eiseman Center for Performing Arts.
- Commissioner Hirsch reported on her attendance at the Asian Artist Exhibition Reception for Asia Fest ’18 at the Courtyard Theatre and on her attendance at Asia Fest ’18 at Haggard Park.
- Commissioner Twyford-Silvis reported on her attendance at Plano Symphony Orchestra’s production of *Patriotic Pops* at the Charles W. Eiseman Center for Performing Arts; Plano Art Association’s 125 Art Show at the Charles W. Eiseman Center for Performing Arts; Plano Community Band’s performance at Haggard Park; ArtCentre of Plano’s *Reflection* exhibit at Saigling House; Children’s Chorus of Collin County’s *Oh, the Places You’ll Go* at the Charles W. Eiseman Center for Performing Arts; Plano Symphony Orchestra’s ensemble at Leadership Plano at Courtyard Theatre; and her attendance at the Plano Arts Coalition Executive Meeting at XO Coffee as Commission Liaison to the Coalition.

AGENDA ITEM 6: 2018-19 SPECIAL EVENTS & URBAN/TOWN CENTER EVENTS GRANTS APPLICATIONS; REVIEW OF AND POSSIBLE ACTION ON COMMISSIONER SCORES; DISCUSSION AND APPROVAL OF GRANT RECOMMENDATIONS

Commissioners reviewed scoring of event organizations and approved grant recommendations in the amount of \$290,186. Approved individual funding recommendations are as follows:

Applicant	2018-19 Eligible	2018-19 Request	Score %	Scored % of Lessor Eligibility/Request
Neath the Wreath	\$ 42,569	\$ 47,781	*64.60%	\$ -
Plano ArtFest	\$ 19,162	\$ 20,000	81.60%	\$ 15,636
Plano Asia Fest ‘19	\$ 12,224	\$ 12,224	88.90%	\$ 10,867
Plano Balloon Fest	\$ 417,982	\$ 269,860	90.10%	\$ 243,144
Plano International Fest	\$ 22,373	\$ 22,373	91.80%	\$ 20,538

	\$ 514,310	\$ 372,238		\$ 290,186
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AGENDA ITEM 7: 2018-19 MAJOR ARTS GRANT APPLICATIONS; REVIEW OF AND POSSIBLE ACTION ON COMMISSIONER SCORES; DISCUSSION AND APPROVAL OF GRANT RECOMMENDATIONS

Commissioners reviewed scoring of event organizations and approved grant recommendations in the amount of \$1,000,000. Approved individual funding recommendations are as follows:

Applicant	FY2018-19 Eligible	FY2018-19 Request	Score	Scored % of Lesser Eligibility/Request	Recommendation (Scored % fit to Cap)
Art & Drama Centre Theatre	\$ 114,436	\$ 114,436	87.30%	\$ 99,903	\$ 79,038
ArtCentre of Plano	\$ 96,111	\$ 96,111	89.10%	\$ 85,635	\$ 67,750
Brick Road Theatre	\$ 18,843	\$ 18,843	70.00%	\$ 13,190	\$ 10,435
Chamberlain Performing Arts	\$ 130,538	\$ 130,000	90.90%	\$ 118,170	\$ 93,490
Children's Chorus of Collin Co.	\$ 29,353	\$ 16,000	80.70%	\$ 12,912	\$ 10,215
Dallas Asian Amer. Youth Orch.	\$ 45,891	\$ 45,891	88.50%	\$ 40,614	\$ 32,131
Plano Art Association	\$ 27,855	\$ 27,855	80.00%	\$ 22,284	\$ 17,630
Plano Children's Theatre	\$ 373,789	\$ 367,244	94.70%	\$ 347,780	\$ 275,147
Plano Civic Chorus	\$ 22,640	\$ 22,640	78.10%	\$ 17,682	\$ 13,989
Plano Community Band	\$ 36,675	\$ 36,675	86.30%	\$ 31,651	\$ 25,040
Plano Men of Note	\$ 8,587	\$ 8,500	77.80%	\$ 6,613	\$ 5,232
Plano Metropolitan Ballet	\$ 21,989	\$ 21,989	84.10%	\$ 18,493	\$ 14,631
Plano Symphony Orchestra	\$ 412,260	\$ 412,260	93.40%	\$ 385,051	\$ 304,633
Rover Dramawerks	\$ 75,567	\$ 75,567	84.70%	\$ 64,005	\$ 50,638
	\$ 1,414,534	\$ 1,394,011		\$ 1,263,981	\$ 1,000,000

AGENDA ITEM 8: ITEMS FOR FUTURE DISCUSSION/ACTION

There being no further discussion, a motion to adjourn at 7:26 p.m. was made by Commissioner Downs and seconded by Commissioner Anderson. The motion passed 6-0.

Cultural Affairs Chairperson